



17304 Preston Rd, Suite 800
Dallas, TX 75252
USACRICKET.ORG

JOB DESCRIPTION

Position	Domestic Cricket Manager
Organization	USA Cricket
Department	Domestic Cricket Manager
Line Manager	CEO
Direct Reports	League organizers, domestic team managers
Term	Full time
Type	On-site (Travel Required)
Location	Huston, USA
Salary	DOE

JOB SUMMARY:

The Domestic Cricket Manager at USA Cricket plays an essential role in strategically developing and operationally managing all facets of domestic cricket in the United States. Responsibilities encompass overseeing youth, women's, and men's leagues and tournaments, ensuring smooth administration, and focusing on expansion and enhancement. The role involves meticulous adherence to cricket rules, record maintenance, and the development of player pathways. Crafting and implementing marketing strategies to elevate the profile and accessibility of domestic cricket is integral. In the organizational aspect, the manager ensures seamless execution of domestic cricket events, overseeing logistics, ensuring compliance with regulations, and fostering excellence and sportsmanship. Collaboration with hub leads and other coordinators to facilitate efficient administration for domestic cricket across the country. Working closely with development manager to establish clear player pathways and fosters partnerships with local communities, schools, and cricket clubs. One of the central commitment of this role is upholding diversity and inclusion in all aspects of domestic cricket to make the sport welcoming to all.

KEY RESPONSIBILITIES:

1. Strategic Development and Administration:

- Develop long-term and short-term strategies to promote the growth of domestic cricket in alignment with USA Cricket's overall objectives.
- Create a roadmap for increasing the popularity and competitiveness of domestic cricket leagues and tournaments.
- Monitor and ensure compliance with all rules and regulations governing domestic cricket.

2. Event Management:



17304 Preston Rd, Suite 800
Dallas, TX 75252
USACRICKET.ORG

- Plan, coordinate, and oversee all aspects of domestic cricket tournaments, including scheduling, venues, logistics, post tournament activities and match operations.
- Work closely with the respective tournament organizing committees to ensure that tournaments are executed smoothly and according to schedule.
- Manage the recruitment and training of event staff, including umpires, scorers, security personnel, and volunteers.
- Develop and implement contingency plans for unforeseen circumstances that may impact tournament proceedings, such as weather disruptions or safety concerns.
- Maintain a comprehensive record of tournament results, statistics, and historical data for future reference and analysis.

3. Regional Coordination and Player Development:

- Collaborate closely with hub and zonal lead and men's coordinators to streamline the administration of cricket in different hub/zones across the country.
- Develop a comprehensive player development plan that includes talent identification programs, coaching initiatives, and skill enhancement programs.
- Establish a scouting network to identify promising young talents and provide them with the necessary resources for development.

4. Marketing and Community Engagement:

- Devise and implement innovative marketing and promotional campaigns to raise awareness of domestic cricket events and activities.
- Contribute to promote the partnerships with local communities, schools, and cricket clubs to expand the grassroots cricket program.
- Work with development and capacity building manager to organize cricket clinics, workshops, and events to engage with the community and encourage participation.

5. Diversity and Inclusion Advocacy:

- Champion diversity and inclusion within the domestic cricket community by implementing policies and programs that promote equal opportunities for all players, regardless of background.
- Foster an environment of inclusivity, where individuals from diverse backgrounds feel welcome and valued.

6. Performance Monitoring and Stakeholder Relations:

- Regularly evaluate and report on the progress of domestic cricket initiatives, including participation rates, talent development, and tournament outcomes.
- Build and maintain positive relationships with stakeholders, including sponsors, broadcasters, government agencies, and cricket associations, to garner support and resources.

7. Budget Planning and Financial Management:

- Efficiently manage the budget allocated for domestic cricket, tracking expenses and revenues.



17304 Preston Rd, Suite 800
Dallas, TX 75252
USACRICKET.ORG

- Identify and pursue additional funding opportunities through sponsorships, grants, and partnerships to support the growth of domestic cricket.

8. Supervision and Leadership:

- Provide strong leadership to the domestic cricket team, including coaches, coordinators, and administrative staff.
- Regularly evaluate team performance, provide feedback, and set clear objectives to ensure effective coordination and execution of cricket activities.

9. Work Ethic:

- Maintain the highest professional standards in all aspects of domestic cricket operations.
- Demonstrate flexibility and unwavering commitment to overcoming challenges and improving the overall state of domestic cricket.
- Cultivate a culture of accountability, effective time management, and open communication within the organization to ensure smooth operations and progress.
- Report for duty punctually ready to work, in appropriate professional wear, ensuring correct personal presentation for business/work.
- Carry out any reasonable requests made by the CEO in a timely manner.

10. Special Features of the Job:

- Adapt to the dynamic cricket landscape and engage in special projects.
- Travel to oversee events, engage with local cricket organizations, and shape the future of domestic cricket.
- Promote diversity, participate in professional development, and explore collaboration with international cricket organizations.
- The domestic manager will be required to work extended hours at specific periods in the Cricket calendar.

Skills and Qualifications

1. Academic/Experience:

- Bachelors or master's degree in sports management, business administration, or related field. Advanced degree or certifications are advantageous.
- Minimum 5 years of sports administration experience, preferably in cricket or similar sports.
- Leadership experience within sports organizations is preferred.
- Strong knowledge of cricket, including league operations, event management, and player development pathways.
- Experience in coordinating large-scale sporting events, emphasizing logistics and stakeholder management.
- Familiarity with the U.S. cricket landscape, from grassroots to elite systems.

2. Communication and Community Engagement:



17304 Preston Rd, Suite 800
Dallas, TX 75252
USACRICKET.ORG

- Excellent written and verbal communication skills.
- Proven ability to engage diverse audiences, including players, coaches, administrators, and sponsors.
- Experience working with diverse communities, promoting inclusivity and diversity in sports.

3. Technical Skills:

- Profound understanding of cricket operations, regulations, and governance.
- Expertise in organizing large-scale cricket events, including scheduling, logistics, and compliance.
- Skills in player development, talent identification, and grassroots-to-elite player pathways.
- Competence in sports marketing, budget management, stakeholder coordination, and use of sports management software.

4. Leadership:

- Proven leadership ability, focusing on collaboration and high-performance team environments.
- Strong communication and interpersonal skills for stakeholder engagement.
- Strategic thinking and visionary leadership aligned with USA Cricket's objectives.
- Conflict resolution, problem-solving, and relationship-building skills.

5. Organizational and Planning Skills:

- Superior organizational skills, managing multiple projects simultaneously with attention to detail.
- Efficient coordination of resources and logistics for successful outcomes.
- Decision-making skills, weighing factors and potential outcomes for informed choices.

6. Commitment to Diversity, Equity, and Inclusion:

- Strong commitment to diversity, equity, and inclusion in all aspects of domestic cricket.
- Creating an inclusive environment where all individuals have equal opportunities.

7. Core Competencies:

- Strategic planning expertise for long-term growth and sustainability of domestic cricket.
- Problem-solving abilities, identifying challenges and devising effective solutions.
- Decision-making skills impacting positive domestic cricket operations.
- Effective communication, articulating ideas to various audiences.
- Relationship building with diverse stakeholders, enhancing cricket program impact.
- Team leadership and development, nurturing talent and building a cohesive unit.
- Financial acumen for budgeting, planning, and resource allocation.
- Marketing and promotion skills, increasing participation and viewership.
- Adaptability in a dynamic sports environment.
- Technological proficiency for enhancing cricket operations.

8. Special Features of the Job:



17304 Preston Rd, Suite 800
Dallas, TX 75252
USACRICKET.ORG

- Adaptability to the dynamic cricket landscape.
- Participation in special projects and initiatives.
- Travel to oversee events and engage with local cricket organizations.
- Shaping the future of domestic cricket.
- Collaboration with international cricket organizations and global events.
- Opportunities for continuous professional development.

Application Process:

Interested and qualified candidates should submit a full CV with a cover letter explaining and highlighting their skills and experience. Please send all applications to the following e-mail address: HR@usacricket.org, under the subject title: **Application - Domestic Cricket Manager**

The closing date for all applications will be **11.59 pm PT on February 6th, 2024.**