

USAC Cricket Leagues Committee

Terms of Reference

1. Purpose

The purpose of the Leagues Committee is to serve as a vital link between the National Governing Body and local cricket leagues, aimed at promoting the growth, integrity, and sustainability of cricket across the country. The committee's role is to ensure that all leagues operate under a unified framework that fosters competitive play, inclusivity, and the overall development of the sport.

2. Objectives

- **Support Development:** To provide resources, training, and guidance to local leagues, enhancing their operational effectiveness and capacity to grow the game.
- **Foster Collaboration:** To create a platform for communication and collaboration among leagues, enabling knowledge sharing and the exchange of best practices.
- **Enhance Player Experience:** To ensure that all leagues prioritize player welfare and engagement, promoting a positive cricketing environment for all participants.
- **Standardize Practices:** To develop and promote standardized guidelines and policies for league management, competition formats, and player eligibility.
- **Promote Inclusivity:** To advocate for diversity and inclusion within leagues, ensuring that cricket is accessible to all demographics.
- **Monitor Compliance:** To oversee league compliance with national regulations, ethical standards, and codes of conduct.
- **Facilities:** Assess and recommend improvements to the facilities used by cricket leagues, ensuring they meet appropriate standards.
- **Advocacy:** Actively promote the benefits of USA Cricket membership to all member leagues.
- **Other Duties:** Undertake additional tasks as directed by the Board.

3. Responsibilities

- **Advisory Role:** Provide strategic advice to the National Governing Body regarding league development, challenges, and opportunities. This includes and not limited to insurance needs for leagues, coming up with an annual consolidated league calendar, etc.
- **Policy Development:** Collaborate with the NGB to create policies and frameworks that support league operations, player safety, and fair play.
- **Training Programs:** Design and implement training initiatives for league administrators, coaches, and volunteers to enhance skills and knowledge.
- **Resource Allocation:** Identify and recommend funding opportunities and resources to support league initiatives, tournaments, and community engagement activities.
- **Monitoring and Evaluation:** Establish metrics for assessing league performance, providing feedback and support to ensure continuous improvement.

- **Conflict Resolution:** Serve as a mediator in disputes between leagues, clubs, or players, promoting resolution in line with national standards.
- **Annual Review:** Conduct an annual review of league operations and submit findings and recommendations to the NGB for consideration.

4. Membership

- The committee shall be appointed in accordance with the USA Cricket Constitution.
- The committee will comprise members with relevant expertise and/or experience.

5. Chairperson's Role

- Facilitate meetings and ensure the committee adheres to its responsibilities.
- Act as the liaison between the committee and the Board.
- Report on the committee's recommendations and progress.
- Lead discussions and ensure all members contribute to decision-making.

6. Meetings

- The League Committee shall meet at least once a month, or as required.
- The Chairperson may convene additional meetings to address urgent matters.
- Meetings may be held in person or via teleconferencing.
- A quorum for meetings will consist of a majority of the committee members.

7. Record of Minutes

- **Documentation:** Accurate minutes of all meetings shall be recorded, detailing the discussions, decisions, and action items.
- **Approval:** Minutes shall be reviewed and approved by the committee at the subsequent meeting.
- **Storage:** Approved minutes shall be filed and stored securely, accessible only to authorized individuals.
- **Distribution:** Copies of the approved minutes will be distributed to committee members and the Board of Directors as appropriate.

8. Decision-Making Process

- Decisions shall be made by majority vote, with each member having one vote.
- In the event of a tie, the Chairperson shall have the casting vote.
- Recommendations from the committee shall be presented to the Board for approval.

9. Reporting

- The League Committee will submit regular reports to the Board, summarizing progress, challenges, and key recommendations.
- All decisions or policy changes must be approved by the Board.

10. Confidentiality

All discussions and deliberations of the League Committee are to be treated as confidential unless otherwise stated. Members must ensure that sensitive information is not disclosed outside of the committee.

11. Creation and Maintenance of ToR

The Terms of Reference (“**ToR**”) for the Leagues Committee is created and maintained by the committee itself. Any changes or updates to the ToR must be reviewed and approved by the Board to ensure alignment with the organization’s overall goals and governance framework.

12. Amendments

The Leagues Committee may review the Terms of Reference periodically to ensure they remain relevant and fit for purpose. Any amendments will be subject to approval by the Board.